

Dual Enrollment Admissions Packet

Vickie Austin Brittny Wright Beth Wisham

High School Coordinator High School Specialist High School Specialist

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Soaring To New Heights with SGTC Dual Enrollment!

What’s Included

SGTC Dual Enrollment Information:

* Welcome to College!
  + Purpose
  + Benefits
  + Policies/ Procedures

How To:

* Dual Enrollment Funding Application

Required Paperwork:

\*Please complete all paperwork in PEN, not pencil, and return paperwork to your counselor once you have completed it. Make sure a parent/guardian has signed all necessary forms!

* SGTC Admissions Application
* Waiver Agreement
* Code of Conduct Form
* Textbook Agreement
* Authorization for Third Party Release (FERPA)
* Sexual Harassment Form

Yours to Keep:

* Sexual Assault Prevention Training Flyer
* Dual Enrollment Student Checklist

**Welcome to College!**

**Congratulations on your decision to “Jump Start” your career at SGTC!!!!!**

You are enrolling in a South Georgia Technical College course. A SGTC instructor will teach this course either on your high school campus, at one of the SGTC campuses, or online.

**New Dual Enrollment Requirements**

Effective Summer 2020, 9th grade students are no longer eligible for the Dual Enrollment program funding. Eligible 9th graders must pay for Dual Enrollment courses. Eligible 10th grade students may take CTAE courses and may take core courses with an SAT score of 1200 or ACT score of 26. 11th and 12th grade students will be eligible to take classes based on HOPE GPA, Accuplacer scores, SAT, ACT, or PSAT scores, or ELA Milestones scores plus a qualifying Math score from any of the options mentioned. Under Dual Enrollment Funding, students will not be eligible to retake a course, and students who withdraw from classes twice will no longer be eligible to participate in dual enrollment unless they chose to pay for the course. Additionally, all new dual enrollment students will be eligible to complete 30 semester hours or 45 quarter hours under the dual enrollment program- any additional hours will not be covered under Dual Enrollment Funding. Eligible students may choose to continue DE using funding under the HOPE Grant or HOPE Career Grant. Please note that the 30-hour funding cap will need to be exhausted before utilizing HOPE Grant/ HOPE career grant funds. Continuing DE students with 19 or more credit hours will have an additional 12 credit hours of DE funding.

**Purpose of Dual Enrollment (DE)**

Dual Enrollment is a program that provides funding for students at eligible high schools who are enrolled to take approved college-level coursework for credit towards both high school and college graduation requirements.

Dual Enrollment allows eligible high school students to take either academic core courses that may transfer to any TCSG or USG college or university, or take Career, Technical, Agriculture Education courses.

All college coursework taken through the Dual Enrollment Funding Program will be fully covered up to 30 semester/ 45 quarter credit hours, and students will not be required to pay out of pocket for tuition, college fees, or textbooks.  Students will be responsible for all course-specific fees as determined by the college. No hours taken through the Dual Enrollment Funding program will count towards a student’s HOPE Grant or Scholarship Caps. However, any used HOPE Grant hours will count against the student’s HOPE Grant or Scholarship cap.  Participating in the Dual Enrollment program is a great incentive for high school students to get a “Jump Start” on their college coursework and career!

**Benefits of DE**

The benefits of taking a SGTC course while in high school are:

* College credits taken through the DE Funding program do not count against HOPE scholarship or HOPE Grant hours after you graduate from high school.
* Degree level college credits do count toward new high school rigor requirements and HOPE Scholarship rigor requirements.
* Tuition and textbooks are totally covered through the DE Funding program.
* Students may be able to take classes that are not offered at their high school, especially in subject areas they are interested in for a potential career.
* Students who participate in a dual-enrollment program are more likely to continue college courses upon graduation.
* Possibly earn a certificate, diploma, or degree!

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**Dual Enrollment Policies and Procedures**

**Participant Eligibility and Requirements**

The DE Funding program is operated in partnership with local school systems. Students must first meet the requirements of their local high school system to establish eligibility to participate in any DE Funding program with South Georgia Technical College.

High school student who participate in the DE Funding program are required to adhere to all high school and technical college rules and regulations. **See the South Georgia Technical College Handbook and the high school handbook for review of these rules and regulations.**

**www.southgatech.edu/academics/academic-resources/catalog-student-handbook/**

**Academic Information**

* DE students will receive two grades from SGTC. A letter grade for academic coursework completed and a Work Ethics grade of 1, 2, or 3.
* Technical college instructors will notify the high school for grades earned for each grading period for students participating in the Dual Enrollment program.
* DE students receive dual credit (credit at SGTC and at the high school).
* DE grades are recorded on an official SGTC transcript and an official high school transcript.
* DE courses failed may impact high school graduation and GPA and may prohibit students from continuing in the program.
* A grade of C or better must be maintained to receive credit for dual enrollment courses.

**Attendance and Behavior**

* DE students must adhere to both the high school and technical college attendance policies.
* The attendance policy for each course will be outlined in each course syllabus. Some programs and courses at SGTC may have more stringent attendance requirements due to the nature of the course or program. Therefore, attendance policies may differ.
* Failure to comply with the SGTC attendance policy can affect course grades and continuation in the program.
* Any class/coursework missed due to student absence may be made up at the discretion of the instructor.
* Weapons, tobacco, alcohol, and drugs not prescribed by a physician are prohibited.
* Please visit [www.southgatech.edu](http://www.southgatech.edu) for more details on the SGTC attendance policy.

**Academic Honesty**

* All forms of academic dishonesty including, but not limited to cheating on tests, plagiarism, collusion, and falsification of information will call for disciplinary action.

**Grades**

* Courses must be completed with a C or better to gain high school credit. Dropping classes or failing courses could count against your high school graduation requirements and impact financial aid. Letter grades are reported to the high schools at the end of the semester. Please refer to the student catalog which can be found online at [www.southgatech.edu/academics/academic-resources/catalog-student-handbook/](http://www.southgatech.edu/academics/academic-resources/catalog-student-handbook/)
* Students will receive a Work Ethics grade that appears on their transcript for all courses.
* We will send grades to your high school at the end of each semester. Grades are not mailed to the students. You can view Banner Web at the end of the semester to see your final grades.

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Dual Enrollment Funding Application

Have you EVER created an account in



?

**YES NO**

1. Go to **www.gafutures.org** 1. Go to **www.gafutures.org**
2. Click the **Sign In** button 2. Click the **Create an Account** button
3. Enter your Username and 3. Complete all information on the

Password **Create new account?** screen

1. Click the **Sign In** button 4. Click the **Create Account** button

Once you are signed in or have created a new account, complete the application:

1. Click **My Dual Enrollment Profile**.
2. Click **The Upcoming 2020-21 School Year**.
3. Under **Student Demographic** section, review your pre-populated information and verify that your SS# and DOB are correct. Enter any missing info.
4. Under **High School** section:
   * Click **High School**.
   * Select your high school name.
   * In the **I Plan to Enroll** statement, select **May 2020 - April 2021.**
   * Select your appropriate grade level.
5. Under **College Selection** section, select **South Georgia Technical College**.
6. Under **Participation Agreement** section:
   * Go to **Student Acknowledgement**, read, and click on each box to indicate your agreement/understanding.
   * Read the **HOPE Grant Implications** box and click ‘**I Understand’**.
   * For Student Signature, type your first and last name.
   * Click **Submit**.
   * Write down the **Dual Enrollment Application ID** that appears.

**\* Your parent needs this so they can complete their part of the application!**

1. Your parent will then receive an email with information on how to go in and complete the parent portion of your application. They will use the **Dual Enrollment Application ID** to access your application.
2. If you are attending more than one college for DE:
   * Click **My Dual Enrollment Profile**.
   * Click **Add Colleges**.
   * Select your second college.

Note: You must apply for and secure your Dual Enrollment funding in GAfutures **each year**. For help with your GAfutures application, please click the **Help** button on the GAfutures website or contact your SGTC Dual Enrollment team.

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\*You may now proceed to the application packet!



**STATEMENT OF NON-DISCRIMINATION AND COMPLIANCE**

The Technical College System of Georgia and its constituent Technical Colleges do not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, disabled veteran, veteran of the Vietnam Era, spouse of military member or citizenship status (except in those special circumstances permitted or mandated by law).

Title IX Coordinator–Eulish Kinchens, Odom Center, 229.931.2249(both campuses)

(Hearing Impaired) 229.931.2854

Section 504–Jennifer Robinson, Odom Center, (both campuses)

229.931.2595, (Hearing Impaired) 229.931.2854

ADA–Jennifer Robinson, Odom Center, 931.2595 (both campuses)

(Hearing Impaired) 229.931.2854

Sexual Assault/Harassment Coordinator–Eulish Kinchens, Odom Center, (both campuses)

229.931.2249, (Hearing Impaired) 229.931.2854



Spread Your Wings And Fly With SGTC Dual Enrollment!

Dual Enrollment

Admission Application

I will attend: Americus Campus \_\_\_\_\_ Crisp County Center \_\_\_\_ High School Campus \_\_\_\_\_ Online \_\_\_\_YDC Campus \_\_\_\_\_

Social Security Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Program Preference \_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Degree \_\_\_\_\_ Diploma \_\_\_\_\_ Certificate \_\_\_\_\_

Email Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Last First Middle

Mailing Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Street or Route City State County Zip Code

Telephone Number (\_\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Birth \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Person to contact in event of an emergency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Emergency Contact Phone Number (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please circle current high school grade level: 9th 10th 11th 12th GTID Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of High School: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Projected Graduation Year \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*FOR OFFICE USE ONLY*

Next Gen ACCUPLACER Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ W\_\_\_\_\_ R\_\_\_\_\_ M\_\_\_\_\_ A\_\_\_\_\_

ACCUPLACER Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ W \_\_\_\_\_ R \_\_\_\_\_ M \_\_\_\_\_ A \_\_\_\_\_ Compass Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ W \_\_\_\_\_ R \_\_\_\_\_ M \_\_\_\_\_ A \_\_\_\_\_

Asset Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ W \_\_\_\_\_ R \_\_\_\_\_ M \_\_\_\_\_ A \_\_\_\_\_

ACT Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ English \_\_\_\_\_ Math \_\_\_\_\_ Reading \_\_\_\_\_

SAT Test Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Critical Reading \_\_\_\_\_ Math \_\_\_\_\_

Student Type New \_\_\_\_\_ Returning \_\_\_\_\_ Transfer \_\_\_\_\_

Semester entered \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Application Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Did your father graduate from college? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

Did your mother graduate from college? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

Are you eligible for the Free or Reduced Lunch Program at your high school? Yes \_\_\_\_\_ No \_\_\_\_\_ Unknown \_\_\_\_\_

|  |
| --- |
| The information in the following section is optional and is not used in determining eligibility for admission. This data is used only in the preparation of statistical reports.  Sex: Male \_\_\_\_\_ Female \_\_\_\_\_ Ethnicity: Are you of Hispanic or Latino origin? Yes \_\_\_\_\_ No \_\_\_\_\_  *Choose one or more of the following five racial groups:*  Race: American Indian or Alaskan Native \_\_\_\_\_ Asian \_\_\_\_\_ Black or African American \_\_\_\_\_ Native Hawaiian or Other Pacific Islander \_\_\_\_\_ White \_\_\_\_\_ |

Application fee waived for high school students. Students attending the summer/fall semester immediately following high school graduation will not be charged the application fee. Former Dual Enrollment students who do not enroll in the summer/fall semester immediately following high school graduation will be charged the current application fee.

*As set forth in its student catalog/handbook, South Georgia Technical College does not discriminate on the basis of race, color, creed, national or ethnic origin, gender, religion, disability, age, political affiliation or belief, genetic information, veteran status, or citizenship status (except in those special circumstances permitted or mandated by law). The following person(s) has been designated to handle inquiries regarding the non-discrimination policies: Title IX Coordinator, Eulish Kinchens, at 229.931.2249 or ekinchens@southgatech.edu; or Section 504/ADA Coordinator, Jennifer Robinson, at 229.931.2595 or Jennifer.robinson@southgatech. edu. South Georgia Technical College is located at 900 South GA Tech Parkway, Americus, Georgia 31709-8167. The Crisp County Campus is located at 402 North Midway Road, Cordele, Georgia, 31015.*

STUDENT AND PARENT MEMO OF UNDERSTANDING

I have read and understand the policies and procedures outlined in the Dual Enrollment Handbook.

\*The dual enrollment handbook can be found on the SGTC dual enrollment webpage.

I also understand that failure to adhere to these rules and regulations and/or failure of a class may impact the student’s high school graduation or continuation in the Dual Enrollment program.

I further understand that South Georgia Technical College (SGTC) is not responsible for any accident or injury which may occur in route to and from SGTC or while on the SGTC campus.

SGTC is hereby authorized to release the participating student’s records to the parent/guardian and to the home high school. I understand that my social security number, grades, tuition, fees, work ethic grades, and other like information are included in my permanent record at SGTC. SGTC is also hereby authorized to use the participating student’s name, photographic likeness, and quotes for promotional, advertising, recruitment, trade, and any other lawful purpose.

By my signature, I agree to these terms and agree that I/my child may participate in the Dual Enrollment program at SGTC.

Student Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Pursuant to O.C.G.A. 16-10-20, it is a felony to make a false statement on any state document. In addition, making a false statement on this application may result in your dismissal from the college.

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**Dual Enrollment Waiver Agreement**

I understand that my student, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, will be receiving credit hours not all of which may be eligible for Dual Enrollment funding available under Georgia law (HB 444). I acknowledge that I am responsible for keeping track of the number of credit hours attempted and/or earned by my student in the Dual Enrollment program. If my student exceeds the maximum number of credit hours available, I agree to pay all tuition, mandatory fees, and book costs that are not covered by the Dual Enrollment funding program out-of-pocket.

Parent, please initial next to each statement:

**\_\_\_\_\_\_** I understand that HOPE Grant/ HOPE Career Grant does not pay for core classes taken beyond the Dual Enrollment credit hour cap. These core classes are subject to self-payment and are not covered under dual enrollment funding.

**\_\_\_\_\_\_** I understand that classes not offered in the course directory are subject to self- payment and are not covered under dual enrollment funding.

Approved Dual Enrollment courses eligible for Funding can be found here:

https://www.gafutures.org/checs/dualenrollment/DECourseDirectory

**\_\_\_\_\_\_** I agree to pay out of pocket the tuition, mandatory fees, and book costs for any credit hours that are not covered by the Dual Enrollment and/or HOPE Grant/HOPE Career Grant Funding programs.

HOPE career grant diploma and certificate programs can be found here:

https://www.gafutures.org/media/188190/hope-career-grant-programs-of-study-fy2021-4.pdf

As the parent/guardian of the above-named student, my signature on this waiver certifies that I have read, understand, and accept the above information. I agree to hold harmless and expressly waive any legal claims that could otherwise be made against \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Technical College or the Technical College System of Georgia with regard to any authorized actions taken by the technical college, or for any out-of-pocket payments made by me to enroll my student in Dual Enrollment courses.

**PARENT/GUARDIAN**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Name (PRINTED) Date

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature

Code of Conduct

**Dual Enrollment Policies and Procedures**

**Participant Eligibility and Requirements**

The DE program is operated in partnership with local school systems. Students must first meet the requirements of their local high school system to establish eligibility to participate in any DE program with South Georgia Technical College.

High school student who participate in the DE program are required to adhere to all high school and technical college rules and regulations. **See the South Georgia Technical College Handbook at** [**www.southgatech.edu**](http://www.southgatech.edu) **and the high school handbook for review of these rules and regulations.**

**Academic Information**

* DE students will receive two grades from SGTC. A letter grade for academic coursework completed and a Work Ethics grade of 1, 2, or 3.
* Technical college instructors will notify the high school for grades earned for each grading period for students participating in the Dual Enrollment program.
* DE students receive dual credit (credit at SGTC and at the high school).
* DE grades are recorded on an official SGTC transcript and an official high school transcript.
* DE courses failed may impact high school graduation and GPA and may prohibit students from continuing in the program.
* A grade of C or better must be maintained in order to receive credit for dual enrollment courses.

**Attendance and Behavior**

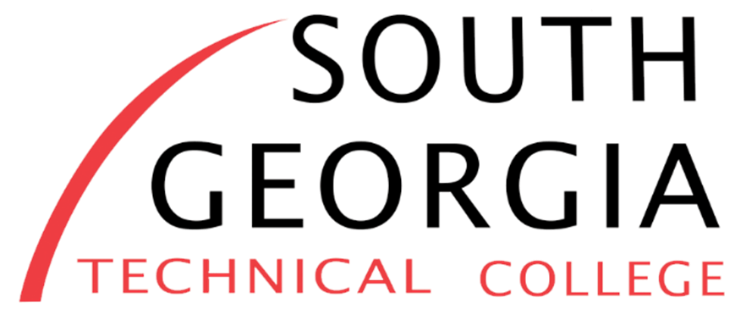
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* Failure to comply with the SGTC attendance policy can affect course grades and continuation in the program.
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* Weapons, tobacco, alcohol, and drugs not prescribed by a physician are prohibited.
* Please visit [www.southgatech.edu](http://www.southgatech.edu) for more details on the SGTC attendance policy.

**Academic Honesty**

* All forms of academic dishonesty including, but not limited to cheating on tests, plagiarism, collusion, and falsification of information will call for disciplinary action.

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Parent/Guardian Signature Student Signature

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**Textbook Agreement**

By signing this agreement, I understand that the high school/SGTC has purchased the book(s) for my class(es) and that I hereby agree that I am borrowing the book for the duration of the class. At the end of the class, I will relinquish possession of the book upon the request of the instructor or the SGTC High School Coordinator.

I also agree to return the textbook(s) in the same condition that it was given to me. If the textbook is lost or I fail to return the textbook(s) in the condition that it was given to me, I agree to pay for the book(s) at a reduced cost. The reduced cost is based on the total cost of the textbook and number of hours enrolled.

SGTC Program

High School

Printed Student Name

Student Signature

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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EARLY COLLEGE CREDIT

Authorization for Release of Records to a Third Party

According to the Family Educational Rights and Privacy Act of 1974 (FERPA), all rights of access to students’ educational records transfer from the parents to the students when the students become 18 years of age OR are enrolled in a postsecondary educational institution. In order to comply with the requirements of FERPA, South Georgia Technical College shall obtain written consent from students before disclosing any personally identifiable information from their education records.

As a participant in the Dual Enrollment (DE) program at South Georgia Technical College, I understand that it is the responsibility of the college to release educational records to my high school and/or local school board. Furthermore, there may be situations in which faculty or staff from South Georgia Technical College must discuss my educational records with parents or specified guardians. My signature below indicates my authorization for South Technical College to release any information that is necessary when there is a legitimate educational interest. I understand that this permission form only applies while attending SGTC under the status of Dual Enrollment High School student.

Please complete the following information:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Legal Name SSN

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

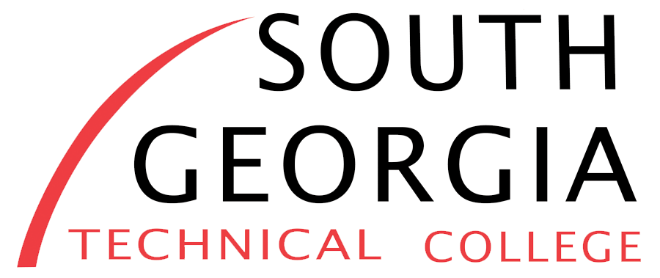
Name of High School

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name of Parent(s)/Guardian(s) Parent/Guardian Signature

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Student Signature Date



**Haven Sexual Harrassment Provision of Information Agreement**

I acknowledge that South Georgia Technical College provided me with information about Haven’s “Understanding Sexual Assault” course.

I acknowledge that I have been provided with resources and information concerning steps to take to prevent/report sexual harassment as mandated by federal law.

I understand that the US Department of Education requires that all post-secondary institutions provide training on sexual assault as outlined in the Student-Participation Agreement.

I understand that, should I choose to pursue information concerning sexual assault provided by Haven, my experience will be confidential and may include:

* Videos and activities regarding prevention and reporting
* Tools to define and promote healthy relationships
* Skill building exercises and strategies
* Engaging, accessible, and confidential educational platforms

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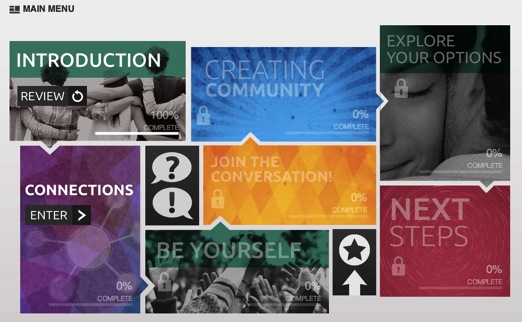
Print Name Date

­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Sign Name



**SOUTH GEORGIA TECHNICAL COLLEGE** wants to work together with you to create a fun, healthy and vibrant campus community. As part of that commitment, we would like all students to complete **Haven** -- an engaging online, research-based program that provides a unique learning experience regarding important prevention skills and strategies for our students. You will learn about healthy relationships, the importance of consent and being a good communicator, and the many ways you can help create the safe, positive campus you want to be a part of.



**Tell me more?**

Haven offers a confidential, personalized experience for each student.

This online experience includes:

* Engaging content featuring videos and hands-on activities
* Tools and scenarios to define and promote healthy relationships and help spot the warning signs of abuse
* Skill-building exercises and strategies
* Concise, accessible, engaging (and private) educational platform

**What are other students saying?**

* 72% of students who took Haven said they were confident in their ability to support a friend who has been sexually assaulted
* 79% said they have a good understanding of the definition of sexual assault
* 69% said they can identify warning signs of abuse in dating relationships
* 63% said they would feel comfortable intervening if they witnessed abusive behavior
* 81% said they would respect someone who intervened to prevent sexual assault
* 70% said they would take action in a situation in which someone was taking advantage of someone sexually

**For more information,**

Please contact South Georgia Technical College High School Coordinator, Vickie Austin at [vaustin@southgatech.edu](mailto:vaustin@southgatech.edu), High School Initiative Specialist, Beth Brooks at [brooks@southgatech.edu](mailto:brooks@southgatech.edu) or High School initiative Specialist, Brittny Wright at [bwright@southgatech.edu](mailto:bwright@southgatech.edu).

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Dual Enrollment Student Checklist

Interested in DE? Just be sure to complete the following steps:

* **Notify your guidance counselor you want to take the SGTC placement test (Accuplacer).** You may also submit other acceptable scores. Please refer to our score sheet on the SGTC Dual Enrollment website. You must make the minimum score required for your program of choice. Your guidance counselor is integral in the dual enrolment process; (S)he will guide you through the process. You may study for the Accuplacer at accuplacer.collegeboard.org/students/prepare-for-accuplacer/practice
* **Submit the DE Funding Application.**  To receive funding for your classes, you must complete this application online at the GAFutures.org website. There will be a part to be completed by a parent as well- this gives permission from your parent for you to take DE classes. Once completed, your high school counselor will be notified! This MUST be done before SGTC registers you for classes.
* **Complete the DE Admissions Application.** This application, along with other forms, must be completed to become a SGTC DE student (forms and resources can be obtained from the SGTC dual enrollment website). See your high school counselor, SGTC High School Coordinator, or SGTC High School Initiatives Specialist for more information.
* **Review the DE Student Handbook.** Be sure you understand the rules, regulations, and expectations that apply to you as a SGTC DE student. See High School Initiatives Specialists or High School Coordinator or call 229-931-2865 or 229-931-5161 to request a copy.

The applicant is accepted for admission in the DE program of their choice ONLY when the above requirements are met. For questions, e-mail South Ga Tech DE at dualenrollment@southgatech.edu