Logging into Student Accounts

FIRST you must log into your Email account

STEPS

IT IS IMPORTANT TO NOTE...<u>YOUR</u>

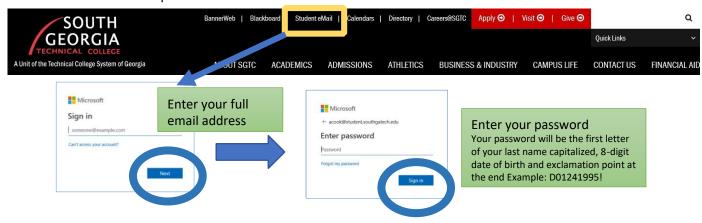
<u>PASSWORD WILL EXPIRE EVERY 45 DAYS</u>. IF

YOU NEED ASSISTANCE YOU MAY

CALL 229-931-2290 OR EMAIL

STUDENTHELPDESK@SOUTHGATECH.EDU

- 1. On the South Georgia Tech website homepage click on the Student eMail link at the top of the page
- 2. Enter your full SGTC email address
- 3. Enter your password
- 4. It may prompt you to enter the information a second time
- 5. For Okta verification, you will be asked to choose 1 of 3 options using your personal mobile phone. You should then see your Inbox after your complete the Okta verification process.



2 <u>SECOND</u> log into your Blackboard by clicking on the Blackboard Link on the SGTC Home page.

- 1. FIRST TIME LOGIN-USE YOUR FULL EMAIL ADDRESS
- 2. Use your SGTC email password
- 3. Set up Okta verification by using 1 of 3 options on your personal mobile phone.
- 4. After you have successfully logged into Blackboard the first time, you will only use the first part of your email to log in (the first part of your email before the @)

