

# Logging into Student Accounts

IT IS IMPORTANT TO NOTE...YOUR PASSWORD WILL EXPIRE EVERY 45 DAYS. IF YOU NEED ASSISTANCE YOU MAY CALL 229-931-2290 OR EMAIL [STUDENTHELPDESK@SOUTHGATECH.EDU](mailto:STUDENTHELPDESK@SOUTHGATECH.EDU)

**1** FIRST you must log into your Email account

## STEPS

1. On the South Georgia Tech website homepage click on the Student eMail link at the top of the page
2. Enter your full SGTC email address
3. Enter your password
4. It may prompt you to enter the information a second time
5. For Okta verification, you will be asked to choose 1 of 4 options using your personal mobile phone. You should then see your Inbox after you complete the Okta verification process.

Enter your full email address

Enter your password

Your password will be the first letter of your last name capitalized, 8-digit date of birth and exclamation point at the end. Example: D01241995!

**2** SECOND log into your **BLACKBOARD**

1. Click on the Blackboard Link on the SGTC Home page
2. Enter your full SGTC email
3. Enter your SGTC email password
4. Set up Okta verification by using 1 of 4 options on your personal mobile phone.
5. Click on the Bb BookMark App

Enter your password

Your password will be the first letter of your last name capitalized, 8-digit date of birth and exclamation point at the end. Example: D01241995!

Step 1

